



**PENTICTON
ACADEMY OF MUSIC
SOCIETY**

**ANNUAL
GENERAL MEETING**

NOVEMBER 21, 2023

www.pentictonacademyofmusic.ca

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About PAMDA

The Penticton Academy of Music Society (dba Penticton Academy of Music & Dramatic Arts) is a charitable non-profit organization that was formed in 1994 with the mission to educate, mentor, and inspire students to achieve their full potential within a fun and enriching environment that promotes excellence, leadership, and a life-long love of the arts.

At PAMDA, we believe the arts are essential to the human spirit. We believe that studying the arts and nurturing artistic expression:

- Sparks curiosity, innovation, and creative problem solving;
- Encourages interpretation, reflection, and collaboration;
- Builds self-awareness and self-confidence;
- Contributes to a healthy vibrant community; and
- Fosters deep emotional connections that inspire greater insight, understanding, and a sense of belonging.

What We Do

We provide opportunities for music and dramatic arts education. To do that, we:

- Ensure quality teaching. Potential faculty must be formally educated and go through an interview and selection process before joining the Academy, as well as a criminal record check.
- Ensure choice. We recruit music teachers to the area based on need. For example, some of our teachers commute from the Central Okanagan to the Academy.
- Offer group classes. An important element of music education is learning to play with others.
- Provide accountability. We manage the payment and registration process on behalf of students and teachers.
- Make music accessible through a bursary program and instrument loans.
- Offer enriching opportunities for students, including student recitals, year-end galas, workshops, and summer school

Of course, coming to the wonderful, historic Leir House for lessons is a bonus!



PENTICTON ACADEMY
OF MUSIC AND DRAMATIC ARTS

WHAT WE DID IN 2022-2023



HELD OUR
SUMMER STRINGS
CONCERT
IN THE JAPANESE
GARDENS



PERFORMED A FUN
FLASH MOB AT
HAHAHA KIDZFEST



LAUNCHED WEEKLY
SINGALONGS FOR
PEOPLE LIVING WITH
DEMENTIA



PARTNERED WITH THE
OKANAGAN TREASURE
HUNTERS CLUB AND
WESTJET FOR OUR GIFT
OF FLIGHT RAFFLE



BROUGHT
SONGCATCHING
AND STRUMMING
DROP-IN GROUPS
TO LEIR HOUSE



ENJOYED 2 WEEKS
OF ARTBEAT, A
MUSIC & ART
SUMMER CAMP FOR
KIDS



RECEIVED A
WONDERFUL
DONATION FROM
100 WOMEN WHO
CARE



KICKED OFF THE IGNITE
THE ARTS FESTIVAL WITH
A CONCERT STARRING
OUR TALENTED YOUNG
SONGWriters



INTRODUCED ABOUT
A DOZEN LITTLE
MUSICIANS TO THE
VIOLIN



ROCKED A SOLD-
OUT YEAR-END
CONCERT AT THE
DREAM CAFE



WELCOMED 100+
PROVINCIAL KIWANIS
FESTIVAL PARTICIPANTS
WHO REHEARSED IN
OUR STUDIOS



SHOWCASED OUR
AMAZING FACULTY AT
OUR FUNDRAISING
CONCERT, BLOOM!

ANNUAL GENERAL MEETING AGENDA
6:30pm TUESDAY, NOVEMBER 21, 2023 (via Zoom)

ITEM 1: Call to Order

ITEM 2: Confirmation of Quorum

ITEM 3: Approval of Agenda

ITEM 4: Introductions and Welcomes to Members and Guests

ITEM 5: Adoption of the 2022 AGM Minutes*

ITEM 6: Approval of July 31, 2023 Financial Reports*

ITEM 7: President's Report*

ITEM 8: Treasurer's Report*

ITEM 9: Executive Director's Report*

ITEM 10: Fundraising Committee Report*

ITEM 11: Introduction to Board Nominees

ITEM 12: Election of Directors (Directors' Meeting to follow)

Adjournment

*(*Copies included in Annual Report)*

Director Nominee List 2023-2024

Continuing Term

Sam McNally (Co-Chair)

Guneet Kaur (Treasurer)

Kathy Locke (Secretary)

Daniel Cramer (Faculty Liaison)

New Nominee

Lisa Dunn

Candice Galamini

Priya Sachdev

President's Report

Submitted by Nancy Wyse

This is my last Penticton Academy of Music and Dramatic Arts report; my last PAMDA AGM. It has been quite an adventure being on the PAMDA Board these past years! I have been struck by the dedication and care and imagination of PAMDA Board members. We have an incredible, skilled, and creative faculty. And we have PAMDA's Executive Director, Catherine Jones – I'll share more about Catherine in a minute.

I want to speak of the tenacity and courage that go into resending, promoting, and preserving an organization like PAMDA. In a world so focused on dwindling resources and limitations and impossibilities – this Academy, our PAMDA is a Resistance/Insistence Movement. With vibrant Performing Arts education and sharing we resist hopelessness and isolation. And we insist on possibility and connection. With each new piece learned, each note, each word, each stirred heart – our world is enhanced. And this happens in encouraging and generous ways for all PAMDA students, all ages and stages ... and for their families.

Our PAMDA Bursary Program has been providing for ever growing needs. And there is no sign that this need is going to decrease in our community. The generous donations by businesses and individuals have made a difference in many PAMDA students' lives. We hugely appreciate two years of benefitting from The Okanagan Treasure Hunters Gift of Flight Raffle that brought over \$10,000.00 into our Bursary Fund.

Our landlords – Penticton and District Community Arts Council – PDCAC, lease Leir House space to us. We occupy the upstairs – office and studios – and also have some contracted access to the downstairs community room and the Main Gallery. This is an ongoing relationship with two wonderful Arts organizations in one beautiful, old home.

Our Executive Director, Catherine Jones, is amazing! Since she took the helm of PAMDA there has been incredible growth, excitement, and energy. She is skilled and organized. She works well with faculty, students, families, and Board members. Her dedication to PAMDA and her vision for PAMDA steer us into a future that is promising. She is well connected to other Arts and Arts supporting groups in the community. She has her eyes and heart focused on the horizon. I have been incredibly grateful to her throughout my time on the PAMDA Board.

As I leave the PAMDA Board – (but continue as a student ;) there are some unfinished pieces that need some pondering. I am particularly thinking about succession planning for Catherine’s position and Lease completion with PDCAC.

Thank you for the opportunity to be part of the PAMDA Board and blessings as folks continue this important work.

Sincerely,
Nancy Wyse

Treasurer's Report

Submitted by Guneet Kaur

Income

Both lesson revenue and donation revenue have increased by approximately \$20,000 each in comparison to last year. This exceptional growth can be attributed to our supporters' unwavering generosity and the continued success of our programs.

We have been very fortunate to receive \$20,000 each year for the gaming grant.

Due to the relaxation of COVID-19 restrictions this year, we did not receive any assistance from the COVID-19 Employment Wage Subsidy (CEWS).

Taking into account the aforementioned variations, the revenue for the current year has witnessed an overall increase of approximately \$40,000.

Expenses

The expenses have increased by approximately \$17,000 in comparison to the previous year. The primary factors contributing to this increase are higher instruction costs and repair and maintenance expenses.

Despite the rise in expenses, this year resulted in a surplus of \$10,407 in revenues over expenses.

Cash in Bank

The cash in bank is also higher this year as compared to last year and it is mainly attributable to excess of revenues over expenses during the year.

Executive Director's Report

Submitted by Catherine Jones

This year, the focus was on strengthening connections, both within our community and within our school. To achieve this, we tested out new venues for our recitals and concerts (Legacy Den, Dream Cafe, and Okanagan College Community Hall), partnered with other organizations (e.g., Alzheimers BC and OneSky), and built up our group programs (Intro to Guitar, SongCatching, Adult Fiddle Group, etc.). We opened our studios to visiting musicians who were competing in the Provincial Kiwanis Music festival, welcoming more than 100 participants to our space in the course of one week. We looked at gaps in our programming to identify members of our community who we were not yet reaching, which led to the creation of our early childhood music program as well as our weekly drop-in singalong for people living with dementia and their caregivers. We reached out. And as a result, we are seeing an increase in registrations, in bursary applications, and in donations. It's clear that what we do matters very much.

Here are some of the highlights of the year:

Registrations: In 2022-2023, we processed a total of 480 registrations, an increase of 24% over the previous year (an increase that is, so far, continuing this year).

New Faculty and New Disciplines: We welcomed vocal coach and ukulele instructor Yanti Sharples and drum and bass instructor Daniel Cramer (who is also a member of the board) to our faculty.

We also recruited three piano instructors: Tessa Greyling, Marlene Bartsch, and Zeena Zaiyouna, who were able to accommodate all the students of the two departing instructors, Anna Mitchell & Tracey Coulter (who both moved out of the province at the end of June). Zeena also teaches beginner woodwind and brass and has secured students for those instruments.

Group Classes: We launched several new group classes: Intro to Guitar and Adult Group Guitar, both by Dave Barber, SongCatching Drop-In and Strumming Drop-In Group, both by Yanti, and the Adult Fiddle Group, led by Jeff Andrew. These are all growing quite successfully.

New Early Childhood Music Program: In May, PAMDA was accepted for a trial run of the RCM Summer Starts Early Childhood Music Program for the 2023-2024 year. Marlene Bartsch completed the rigorous training for this first-of-its-kind program, which was created by the Royal Conservatory of Music and their team of neuroscientists. The program is designed to align its weekly events with the cognitive development of the children in the class.

Summer Camps: We ran 4 weeks of summer camps for kids. These camps were led by recent graduates of the University of Victoria's music program. We arranged for billets for these two new music teachers and left the curriculum development and running of the camp entirely up to them. It was a great success and all participants are eager for us to do this again next year.

100 Women Who Care: At the end of April, I made a presentation to the 100 Women Who Care, a group of women who come together to support local nonprofits. My timed presentation included a few minutes of Yanti leading a small songcatching session. We were selected to present alongside our friends from the Penticton Public Library and the Ryga Festival Society, and it was such an honour to receive the most votes for that evening's collection, which led to a generous donation of \$3,400.

Provincial Kiwanis Music Festival: Between May 28 and June 1, we had at least 100 visiting musicians through the building, using our studios to rehearse for the competitions. It was chaotic and incredibly rewarding. Our own students were amazed and inspired by the quality of music coming out of the studios.

HaHaHaKidzFest: We had a very successful activity tent this year, complete with participants forming a band and our Junior Strings students pulling off a flash mob.

Music for People Living with Dementia: This new collaboration with OneSky, PDCAC, and Alzheimers BC has seen an average of 16 participants each week. It's a very meaningful initiative.

We also made our space brighter and more accessible by having windows installed in our studio doors. This project was made possible by the BC Arts Council Infrastructure Grant received earlier this year.

LOOKING AHEAD TO 2023-2024

The school continues to grow. Our registrations are again up 20% over this time last year, with great interest in group classes, particularly Intro to Guitar and the RCM Smart Start programs. We have also added a theatre instructor to our roster, who is currently running a theatre arts class for youth.

We have received the Community Gaming Grant for this fiscal year and hope to secure more grants to help with the Smart Start program and the Youth Songwriting Camp scheduled for spring.

We have already had one student recital, with another two being held this coming Sunday. Our winter concert will be held at the blue church on Sunday, December 17, 2023, and our annual fundraising faculty concert is tentatively booked for March 26, 2024.

The school is hopping! And I look forward to celebrating the 30th anniversary with the new Board this coming spring.

SPECIAL THANKS

I'd like to thank outgoing chair Nancy Wyse for all that she has done for PAMDA and for me for the past 5 years. I have genuinely enjoyed working with her and will miss her wisdom, care, and support. Thank you, Nancy!

Fundraising Report

Submitted by Catherine Jones

This year, thanks to the generosity of our supporters, we exceeded our fundraising goal of \$15,000.

Fundraising Sources

100 Women Who Care:	\$3,400.00
Gift of Flight:	6,028.00
Donations through CanadaHelps:	194.00
Direct donations:	1,650.00
Donations in Memory of Rob Smith	2,237.66
Recital Donations:	170.00
Summer String Concert Donations	165.00
String Orchestra year-end recital	257.00
Christmas concert donations	342.00
Bloom tickets & donations	1,903.41
Year-End gala	572.85
Nature's Fare:	372.57
Mother's Day Ecards:	363.00
Event donations:	230.00
Grant from a Community Futures Fund:	<u>253.33</u>
Total:	\$18,291.54

PENTICTON ACADEMY OF MUSIC SOCIETY
26TH ANNUAL GENERAL MEETING
November, 15 2022
MINUTES

Meeting held online via Zoom.

Members in Attendance: Megan Borchert, Prema Harris, Nancy Wyse, Dale King, Sam McNally, Kathy Locke, and Norma Jean Read

Additional Attendees: Catherine Jones (Executive Director), PDCAC was represented by Bethany Handfield, and Stacey, and also in attendance was Brooke Cederholm, and Lackshmi Chid.

Call to Order 6:30 pm welcome by Nancy Wyse. The meeting was recorded. The AGM package was sent out prior to the meeting by e-mail and will be available on the website. Norma Jean acknowledged the unceded lands of the Sylyx people. Prema called the meeting to order.

Approval of Agenda: Motion to approve the agenda for the AGM. Motion by Kathy . Seconded by Norma Jean . All agreed.

Approval of Submitted Reports: Everyone has reviewed the information and the submitted reports provided in the AGM package, including the previous Annual General Meeting Minutes from November 16, 2021. Motion to adopt all of the reports as submitted by Nancy Wyse. Seconded by Bethany.

Reports

President's report - Accepted as submitted. Prema led us in a heart centered focus.

Treasurer's report- Accepted as submitted. Treasurers report moved to accept by Megan and seconded by Sam and Nancy.

Executive Director report including annual financial report - Accepted as submitted.

Fundraising Report- Accepted as submitted.

Introduction to Board Nominees:

- Two individuals, Brooke Cederholm, and Fergie expressed interest in joining the board. .
- Move to dissolve Board was made by Nancy and Dale seconded
- Move to elect new board members-Nancy Wyse, Kathy Locke, Sam McNalley, Norma Jean, Brooke Cederholm and Kristen Fergison.
- Bethany moved to nominate a new board, seconded by Norma-jean. Approved by all.

Thank you to Dale, Megan, and Prema for their years of service.

Closing

Thanks and gratitude to Megan who has served on the board for three years in spite of her very busy schedule. Warm wished for the outgoing members, including Prema Harris for all of her hard work and contributions. Thanks to Dale for her support and skills in aiding PAMDA and in going above and beyond to make sure finances were handled smoothly. Grateful to welcome the newest arrivals and incoming members of the board .

Motion to adjourn meeting at 7:29 pm by Prema

**PENTICTON ACADEMY OF
MUSIC SOCIETY**

FINANCIAL STATEMENTS

For the year ended July 31, 2023

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COMPILATION ENGAGEMENT REPORT

To the Board of Directors of Penticton Academy of Music Society

On the basis of information provided by management, I have compiled the statement of financial position of Penticton Academy of Music Society as at July 31, 2023 and the statement of operations and fund balances for the year then ended, and Note 1, which describes the basis of accounting applied in the preparation of the compiled financial information.

Management is responsible for the accompanying financial information, including the accuracy and completeness of the underlying information used to compile it and the selection of the basis of accounting.

I performed this engagement in accordance with Canadian Standard on Related Services (CSRS) 4200, *Compilation Engagements*, which requires me to comply with relevant ethical requirements. My responsibility is to assist management in the preparation of the financial information.

I did not perform an audit engagement or a review engagement, nor was I required to perform procedures to verify the accuracy or completeness of the information provided by management. Accordingly, I do not express an audit opinion or a review conclusion, or provide any form of assurance on the financial information.

Readers are cautioned that the financial information may not be appropriate for their purposes.

Penticton, British Columbia

November 16, 2023

Chartered Professional Accountant

Penticton Academy of Music Society
Statement of Financial Position

July 31

2023

2022

Assets

Current assets

Cash in bank	\$ 74,323	\$ 63,168
Restricted Cash - Gaming Account (Note 4)	20,012	20,012
Amounts receivable	941	3,910
Prepaid expense	186	186
	<hr/>	
	95,462	87,276

Property, Plant and Equipment

Musical instruments	100,939	99,939
Office furniture and equipment	2,098	2,098
Computer software	4,164	4,164
	<hr/>	

Less: accumulated amortization	107,201	106,201
	<hr/> (104,235)	<hr/> (103,618)

	<hr/> 2,966	<hr/> 2,583
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	<hr/> \$ 98,428	<hr/> \$ 89,859
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Liabilities and Members' Equity

Current liabilities

Accounts payable and accrued liabilities	\$ 2,101	\$ 1,859
Deferred revenue, lesson deposits	-	2,080
Deferred revenue, gaming grant (Note 4)	20,000	20,000
	<hr/>	

	22,101	23,939
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Members' equity

Fund balances	76,327	65,920
	<hr/>	

	<hr/> \$ 98,428	<hr/> \$ 89,859
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Penticton Academy of Music Society Statement of Operations and Fund Balances

For the year ended July 31	2023	2022
Revenue		
Lesson fees	\$ 259,664	\$ 239,608
Gaming grant	20,000	20,000
Registration fees	11,700	9,890
Membership fees	4,020	3,055
Donations	32,630	11,801
Instrument rental	1,320	1,320
Other revenue		
COVID-19 Employment Wage Subsidies	-	3,175
Grants, workshops and interest	3,760	1,032
	333,094	289,881
Expenditures		
Advertising and promotion	579	263
Amortization	617	646
Bad debt expense (recovery)	(22)	6,523
Insurance	1,115	1,208
Interest and bank charges	1,712	1,419
Instruction costs	219,445	201,008
Memberships, dues and fees	376	425
Office and miscellaneous	2,013	1,551
Professional fees	8,295	2,674
Rent	26,954	28,366
Repairs and maintenance	4,039	4,879
Salaries and wages	46,285	41,874
Scholarships	1,000	1,460
Bursaries	8,215	11,223
Telephone	1,864	1,816
Travel	200	-
	322,687	305,335
Excess of revenue (expense) for the year	10,407	(15,454)
Fund balances, beginning of year	65,920	81,374
Fund balances, end of year	\$ 76,327	\$ 65,920
<i>Represented by:</i>		
Invested in capital assets	\$ 2,966	\$ 2,583
Internally restricted - development	14,232	14,232
Internally restricted - bursary funds	2,736	5,946
Externally restricted (Note 4)	12	12
Unrestricted	56,381	43,147
	\$ 76,327	\$ 65,920

Penticton Academy of Music Society

Notes to Financial Statements

For the year ended July 31, 2023

Note 1 Basis of Accounting

The basis of accounting to be applied in the preparation of the financial information is on the historical cost basis, reflecting cash transactions with the addition of:

- accounts receivable less an allowance for doubtful accounts;
- accounts payable and accrued liabilities; and
- deferred revenue; and
- capital assets recorded at historical cost and amortized on a systematic basis.

Note 2 Authority and Purpose

The Society is incorporated under the provisions of the Societies Act of British Columbia as a not-for-profit organization and is a registered charity under the provisions of the Canadian Income Tax Act. The Society is exempt from income taxes under the provisions of the Canadian Income Tax Act.

The not-for-profit organization offers music and dramatic arts instruction to students and amateur musicians throughout the South Okanagan.

Note 3 Contributed Services

A number of volunteers contribute a significant amount of time to the Society. Because of the difficulties in determining the fair market value of those contributed services, contributed services are not recognized in the accompanying financial statements.

Note 4 Gaming Account Fund

The Gaming Account is an externally restricted account for funds received from the Province of British Columbia. All deposits to and disbursements from the Gaming Account must be reported on an annual basis to the Gaming Policy and Enforcement Branch of the Ministry of Housing and Social Development.

	2023	2022
Fund balance, beginning of year	\$ 12	\$ 9
Add: gaming grant	20,000	20,000
Less; disbursements from gaming account	(20,000)	(19,997)
	<hr/>	<hr/>
Fund balance, end of year	12	12
 Represented by:		
Cash in bank	20,012	20,012
Deferred revenue	(20,000)	(20,000)
	<hr/>	<hr/>
	12	12
	<hr/>	<hr/>